

ACADEMY NOMINATION CHECKLIST

I. Academy Registration

- Complete candidate application process for the Academies that you wish to attend.

II. Evaluations

- Advisor/Principal evaluation form & letter completed and mailed **by** high school.
- Teacher/Coach evaluation form completed and mailed **by** high school.
- Recommendation letter from boss, clergy, scout leader, or other personal reference submitted to Sen. Blunt's Springfield office on your behalf. (No more than 3 of these. Letters from family members are not permitted).

III. Academic

- Sealed official transcript** from all high schools or colleges you have attended or are currently attending. The high school transcript must include a minimum of 3 full years of study, GPA, and class rank. **Faxes are not accepted.**
- Official ACT/SAT scores** submitted from either the SAT (0224) or ACT (7149). Scores will only be accepted directly from the testing agency or as part of your official high school transcript. **Faxed /Electronic scores will not be accepted.** Do not wait until the October test to submit your scores, it will be too late.

IV. Application and Essay

- On-line application form and essay questions completed and submitted.

V. Photographs

- 2 wallet-sized, head-shot photos (not on copy paper).

VI. Acknowledgement From

- Complete, sign, and mail in your acknowledgement form.

SCHEDULE

May 1 – Application period opens

October 31, 2014 - Deadline for submission of all materials is 5 p.m. All required information must be received in the office on or before the deadline.